

# Preschool for the Creative Arts

## Registration Form

**7:30-12:30pm**  
**\$600/month**

**7:30-2:30pm**  
**\$720/month**

**7:30-5:30pm**  
**\$800/month**

**2:30-5:30pm**  
**\$180/month**

**Registration & Supply Fee due at Registration: \$150**

Fee is non-refundable

Child's Full Name: \_\_\_\_\_ M or F (circle)

Child's Date of Birth: \_\_\_\_\_ Present Age: \_\_\_\_\_ yrs. \_\_\_\_\_ mo. Allergies: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Guardian #1 Cell: (\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_\_ Guardian #2 Cell: (\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_\_

Guardian #1 Email: \_\_\_\_\_ Guardian #2 Email: \_\_\_\_\_

Guardian #1 Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Guardian #2 Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Child lives with:  Both Parents  Mother  Father  Guardian

MEMBERS OF THE HOUSEHOLD OTHER THAN PARENTS:

Name	Age	Relationship to Child
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Child Pick Up/Emergency Contact #1 (incase parents cannot be reached)**

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Work: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Child Pick Up/Emergency Contact #1 (incase parents cannot be reached)**

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Work: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Parent/Guardian Name (Print): \_\_\_\_\_

Parent/Guardian Signature & Date: \_\_\_\_\_ / /

Ethnicity:  White/Caucasian  Asian/Pacific Islander  African American  Hispanic  Other  Native American

## Tuition, Fees, & Eligibility

- For enrollment, completed registration forms and a Registration and Supply Fee of \$150.00 per year (non-refundable) must be received by August 1. Students are accepted on a first served basis:
  - The \$150.00 registration fee will hold your place in our program.
  - The first month's tuition is due August 1.
- Tuition
  - 5-day program (M/T/W/R/F):
    - 7:30-12:30pm: \$600/per child/per month**
    - 7:30-2:30pm: \$720/per child/per month**
    - 7:30-5:30pm: \$800/per child/per month**
    - 2:30-5:30pm: \$180/per child/per month**
- Tuition is due at the first of each month and will be automatically withdrawn from your account.
- If a transaction is declined, you will be charged a fee of \$25.00.
- Statements will not be sent as a monthly reminder; please note when tuition is due.
- Paid tuition is non-refundable. Tuition will not be adjusted for days your child does not attend. This includes the first month's tuition due August 1. If you withdraw your child from the program after August 1, September tuition is non-refundable.
- Billing questions can be sent to [info@csafortsmith.org](mailto:info@csafortsmith.org).
- Tuition is not refunded for absences: illness, vacation, or otherwise.
- Students must be age 3 by September 1 or 5 after August 31.
- Late enrollment is possible through the second week in January, if there is a spot available. All late enrollments require completed registration forms and fees to be turned in no later than a week prior to the desired start date. Students wishing to enroll after the school year has begun must meet program requirements of eligibility as described below. In January, late enrollment also requires that students are 3, 4, or 5 by November 15 the prior fall and have had preschool experience the prior fall. No students can be enrolled after the second week of January deadline, but instead are encouraged to register for the following school year.
- Students must be dropped off by 9am every day or they may be denied school for the day.
- Late pick-up fee of \$5 will be charged per child after 5:30pm and \$5 for every 5 minutes after.

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### FOR OFFICE USE

Student ID: \_\_\_\_\_  Processed  Registered  Emailed

Tuition Cost: \$ \_\_\_\_\_

Payment Method    CC \_\_\_\_\_    CK \_\_\_\_\_    Amount Paid \$ \_\_\_\_\_

Payment Method    CC \_\_\_\_\_    CK \_\_\_\_\_    Amount Paid \$ \_\_\_\_\_

Initial \_\_\_\_\_

Initial \_\_\_\_\_

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