

POSITION DESCRIPTION –DIRECTOR OF DANCE PROGRAM
INSTITUTE FOR THE CREATIVE ARTS - SCHOOL OF DANCE
COMMUNITY SCHOOL OF THE ARTS

Overview

Community School of the Arts (CSA) is a non-profit arts education organization serving children and youth in the visual and performing arts. CSA provides high-quality instruction in music, theatre, dance, and visual art to children and youth of all ages and levels. Our mission is to educate, inspire, and empower students for service and leadership through artistic excellence. Currently, we are in the middle of a capital campaign to build a 40,000 sq. ft. facility called the **Center for the Creative Arts** on our riverfront in Fort Smith. This first-of-a-kind Center in Arkansas will be the “hub” of arts activities for children and youth in Arkansas and Oklahoma reaching a population of some 600,000.

CSA has a truly remarkable vision that is a game changer for arts education in the region and places CSA at the forefront nationally in arts education. We are launching the first pilot program for the state that will give artistically gifted high school students the opportunity to advance their skills in a specialized setting. The programs will come under the newly created *Institute for the Creative Arts* and will work in cooperation with regional high schools.

Students in grades 9-12 will participate daily in a specific arts program and receive three high school credits yearly at their school. The Institute will provide rigorous arts training by professional practicing artist-teachers to prepare students for college and a career in an arts-related field. The Institute is set to open in the fall of 2023 in the new **Center for the Creative Arts** facility. Six major program areas will be housed in the Institute: School of Music, School of Dance, School of Dramatic Arts, School of Culinary Arts, School of Cinematic Arts, and School of Art & Design.

As we continue to build our reputation of excellence in the arts, and continue to develop programs, we are seeking an outstanding leader to serve as the Director of the Dance Program in the Institute’s School of Dance. This individual will lead a contemporary program that focuses on industry ready dance styles such as jazz, pop, tap and other styles that the 21st century student can build a career from. The dance program will build upon a strong foundation of ballet and classic dance study.

The ideal candidate will have experience recruiting and teaching high school students. In addition, the candidate will have experience working with public school officials and parents. The candidate will have a background in dance with a wide variety of dance styles and be able to teach those styles. The candidate will possess excellent communication skills and must be able to network with the community and identify students for the program. The candidate will report directly to the Executive Director. This individual will have the opportunity to collaborate with other CSA instructors to further develop the curriculum and summer programs.

Requirements

- A bachelor’s degree in dance, masters preferred with emphasis in contemporary dance
- Three years of teaching experience is preferred
- Team builder, highly organized and possessing excellent customer service/communication skills
- Dynamic and energetic leadership qualities
- Ability to collaborate and involve community partners
- Ability to recruit and mentor students
- Ability to direct and coordinate dance productions
- Ability to work with instructors and students in other arts disciplines

Responsibilities

- Coordinate and collaborate with other dance instructors
- Assist in recruiting instructors
- Assist in developing the curriculum
- Be responsible for parent engagement and recruitment and retention of students
- Lead dance groups and classes as needed
- Prepare students for college and the industry
- Develop summer programs and camps

Salary

12 Month contract

Competitive, based on experience and qualifications

Benefits

Paid holidays, sick time, and vacation time

Benefits Package

Start Date: July 1, 2023. Preference will be given to the candidate who can start by June 1, 2023

Open until filled

Send vita, unofficial transcripts, and contact info for three references to:

Dr. Rosilee Russell, Executive Director

Rosilee.russell@csafortsmith.org